

**OFFICER CADETS / DAY SCHOLAR LEAVE APPLICATION
FOR ABROAD / OVERSEAS VISITS**

PART I

1. Name.....
2. Intake
3. Student Registration No.....
4. Pass port Number
5. Stream

6. Academic Year: 1st Year / 2nd Year / 3rd Year / 4th Year / 5th Year.....

7. Type of Leave
a. Academic c. Personal
b. Sports event d. Other

8. Leave applied: From Hrs / 2015
 To Hrs / 2015
 No of Days:

9. Brief description and Date of Reporting to KDU after the leave.....
.....
.....

10. Flight details if available.....
.....

11. Address during the leave period
.....
.....
.....

12. Address Father / Mother / Guardian during the leave period
.....
.....
.....

13. Contact Details during leave period
a. Fixed.....
b. Mobile.....
c. Contact No incase of Emergency.....
d. Fax.....
e. E-mail address.....

Date:

.....
Student Signature

PART II

14. Remarks:

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15. Recommended / Not Recommended

Date :

.....
Assistant Registrar

PART III

16. Remarks:

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17. Recommended / Not Recommended

Date :

.....
Head of the Department

PART IV

18. Remarks:

19. Recommended / Not Recommended

Date :

Dean of the Faculty

PART V

20. Remarks:

21. Recommended / Not Recommended

Date :

Squadron Commander

PART VI

22. Remarks:

23. Recommended / Not Recommended

Date :

Dean - FDSS

PART VII

24. Remarks:

25. Recommended / Not Recommended

Date :

DVC (Academic)

PART VIII

26. Remarks:

27. Recommended / Not Recommended

Date :

DVC (Defence)